

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JUNE 23, 2020
5:15 P.M.**

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

PRESENTATION FROM REPRESENTATIVES OF MARSH & MCLENNAN AGENCY REGARDING ACTUARIALS FOR THE EMPLOYEE RETIREMENT FUNDS.

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of June 9, 2020.
 - b) List of Claims
 - c) Budget Amendments
 - d) Extending the grounds maintenance agreement between the City of Duncan and the Chisholm Trail Soccer Association for a portion of Abe Raizen Park from July 6, 2020 through July 31, 2020.
 - e) Resolution correcting a typographical error on 1-C and 2-C of the City Resolution No. 1668 for the fees of the city-owned and operated Cemeteries.
 - f) Purchase of Police Practice Range and Duty Ammunition in the amount of \$24,917.36 out of account 01-01-521401
 - g) Authorize the Mayor to approve Finance Director, Sheila Norman, and City Manager, Kimberly Meek, to execute necessary document(s) and manage the bond accounts held with Hilltop Securities Inc.
 - Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2:** **Consider approving a Resolution of the City of Duncan Employee Retirement Plan to freeze the Pension Benefit Accruals.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3:** **Consider and Ordinance amending the Employee Retirement System Defined Contribution Plan for the City of Duncan, Oklahoma providing Retirement Benefits for eligible Employees of the City of Duncan, Oklahoma; pertaining to the definition of Employee; proving for Employer pickup and required contributions; and providing for repealer and severability.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3A:** **Consider declaring an emergency in relation to the previous item.**
- Motion _____
 - Second _____
 - Roll Call

- ITEM #4: Consider approving the purchase of a 2020 John Deere Z960M ZTrak mower in the amount of \$11,205.81 on State Contract SW0190 from Account No. 15-20-530103 for the Lakes Department.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: Consider approval of Pay Request No. 3 to Tetra Tech Inc. for the Sewer Rehabilitation Design Phase I Project in the amount of \$18,500.00 from Account No. 66-11-530100
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: Consider approval of the purchase of the remaining tools and supplies needed to outfit Engine #3 from Capital Improvement Account (Various Rescue Tools) 15-04-530130 in the amount of \$6,593.00 from Heartland Fire Truck, LLC
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #7: Consider approval of the purchase of security equipment from B & H Contractors/Permacast Walls for the Plato Substation in the amount of \$444,777.30 from Account No. 15-21-530132
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #8: Consider authorizing the use of Smith Dressler Electrical Services for repairs and electrical upgrades to the basement at City Hall in the amount of \$6,500.00. Account No. 15-21-530121
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #9: Consider awarding bid for replacement of existing street light fixtures for Item A and D to BJ's Electric in the amount of \$23,280.40 and reject Items C, D and E and authorize Staff to rebid.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #10: Consider awarding bids for Various Road Material as indicated on the bid tabulation. Account No. 03-02-521400
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #11: Consider approving the purchase of subscription renewal of Global Protect, Treat Prevention and extended Service Agreement from Dell Marketing LP, for a period of one (1) year in the amount of \$16,275.80 from Account No. 01-35-524200.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #12: Consider and take action to approve and authorize the City of Duncan enter into a Tax Rebate Agreement with DUNCAN BT RE LLC (Bricktown Brewery).
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #13: Consider adjourning into Executive Session as follows:
To adjourn to Executive Session pursuant to Title 25, Section 307 B(1) to “Discuss the employment, hiring, appointment, promotion, demotion disciplining or resignation of any salaried public officer or employee” as it relates to the annual review of City Manager, Kimberly Meek, and discuss and/or take action to approve a 2020 Employee Contract.
- Motion _____
 - Second _____
 - Roll Call
- ITEM #13A: Consider reconvening the Regular Meeting of the Duncan City Council.
- Motion _____
 - Second _____
 - Roll Call
- ITEM #13B: Consider any action taken in relation to the Executive Session.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #14: OTHER COMMENTS:
- a) By the Public
Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.
 - b) By the Council
 - c) By the City Manager
- ITEM #15: ADJOURNMENT
- Motion _____
 - Second _____
 - Roll Call

**REGULAR MEETING
DUNCAN PUBLIC UTILITY AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JUNE 23, 2020
5:15 P.M.**

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of June 9, 2020.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider awarding various six (6) month Material and Supplies low bids for Water Distribution Account No. 61-05-521400 and Water Production Account No. 61-06-522900 as indicated on the bid tabulation.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #4: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #5: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call

**REGULAR MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JUNE 23, 2020
5:15 P.M.**

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of May 26, 2020.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider approving Miller Construction Pay Request No. 4 (Final) in the total amount of \$123,086.56 for services rendered on the Chisholm Trail Waterline Extension Project. Account No. 80-05-530034

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #4: OTHER COMMENTS:

- a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

- b) By the Chairman and Trustees
- c) By the General Manager

ITEM #5: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call

**SPECIAL MEETING
DUNCAN ENHANCEMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JUNE 23, 2020
5:15 P.M.**

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of March 10, 2020.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider awarding bid to WW Builders Inc. as the lowest and best bid for three (3) new park signs at Play Day Park and one (1) new park sign to be installed at Rotary Park at a total cost of \$20,990.00 from Account No. 50-25-530109

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #3: OTHER COMMENTS:

- a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

- b) By the Chairman and Trustees
- c) By the General Manager

ITEM #4: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call