

# DUNCAN

AREA ECONOMIC DEVELOPMENT FOUNDATION

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## JOBS AVAILABLE IN THE DUNCAN AREA

| Business Name                                | # Jobs Available | Job Skills Needed  | How to Apply  |
|--|------------------|--|---|
| Endurance Federal Credit Union               | 3                | Marketing Service Representative, Loan Clerk, Assistant Vice President Mortgage Lending  | Job descriptions and to download application at <a href="http://Endurancefcu.org/careers">Endurancefcu.org/careers</a> or pickup an application at 703 S 9th Street or 3675 N Hwy 81, Duncan    |
| Braum's Restaurant                           | 7                | Hiring in the areas of Food Prep, Customer Service, Registers  | Apply at <a href="http://Careers.Braums.com">Careers.Braums.com</a> or through the kiosk at Braum's located at 1898 US-81, Duncan, OK   |
| Southern Machine Works                       | 4                | Would like experience, but will take without experience and will train. You must be mechanically-inclined and have a strong interest in learning with the ability to speak and spell well. | Application available online at <a href="http://Southernmach.com/careers">Southernmach.com/careers</a> for download or stop by location at 907 E Bois D'arc, Duncan, OK to pick up application. |
| Family Dollar Distribution Center and Stores | Multiple         | Will train for warehouse positions. Also store positions are available.  | Apply at <a href="http://Familydollar.com/careers">Familydollar.com/careers</a> . Put in keyword like warehouse and Duncan, Oklahoma in search fields.  |
| First Bank & Trust Co.                       | 5                | Real Estate Processor, Financial Service Representative, Training and Community Events Coordinator, Asset Recovery Collection Specialist, Credit Administrator Assistant                   | Apply <a href="http://fb247.com/connect/careers">fb247.com/connect/careers</a> .  |

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| Elara Caring                          | Multiple          | Personal Care Aids needed. Requirements: Compassionate and caring people to do meal prep, and errands, etc. in the home. Must pass background check. Nothing clinical required.     | Apply at <a href="http://Elara.com/jobs">Elara.com/jobs</a>   |
| Meridian Nursing Home                 | 2                 | CAN (would like experience but will train with no experience) and Med Aid (must be certified)   | Apply at <a href="http://MeridianNursingHome.com">MeridianNursingHome.com</a> or through their Facebook page.   |
| Elk Crossing Nursing & Rehabilitation | 7 paid, 10 unpaid | 2 LPN/RN, 1 ACMA/CMA, 4 CNA/NA, 10 unpaid Feeding/Activity Volunteers. All must be certified except the paid Nurse Aid and the 10 unpaid volunteers. Those will be trained on-site. | Applications available at 811 W Elk, Duncan, Oklahoma, in the breezway. If when you arrive, there are no applications there, just ring the doorbell or call inside and someone will bring some.       |
| Gregston Nursing Home                 | 9                 | 2 LPN, 2 ACMA/CMA, 5 CAN/NA. All must be certified except the Nurse Aid. Those will be trained on-site.   | Applications available at 711 S. Broadway, Marlow, Oklahoma, in the breezway. If when you arrive, there are no applications there, just ring the doorbell or call inside and someone will bring some. |
| West Wind Assisted Living             | 6                 | 1 LPN, 3 ACMA/CMA, 2 CAN/NA. All must be certified except the Nurse Aid. Those will be trained on-site.   | Applications available at 111 N. 9th, Marlow, Oklahoma, in the breezway. If when you arrive, there are no applications there, just ring the doorbell or call inside and someone will bring some.      |
| Wilkins Health and Rehabilitation     | 3                 | Nurse Aids, prefer Certification but will train   | Call Kate or Tyler at 252-3955 to schedule an appointment.  |
| Country Club Care Nursing and Rehab   | 10                | 2 Kitchen (no certification needed) , 8 Nurse Aids (prefer Certification but will train)  | Call Cayley or Brandi at 255-4600 to get an application.  |