

REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
FEBRUARY 28, 2023  
5:15 P.M.

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

- ITEM #1:  **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of February 14, 2023.
  - b) List of Claims.
  - c) Consulting Services Agreement between the City of Duncan and C.H. Guernsey & Company for a rate study analysis.
  - d) Appointment of John Byers to serve on the Main Street Duncan Board of Directors.
    - Council Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call
- ITEM #2:  **Swearing in of Assistant Police Chief, Major, Brian Attaway by Municipal Judge Joe Enos.**
- Public Comments
  - Council Comments/Questions
- ITEM #3:  **Signing Oath(s) of Office by Assistant Police Chief, Major, Brian Attaway.**
- Public Comments
  - Council Comments/Questions
- ITEM #4:  **Consider adjourning into Executive Session to discuss the semi- annual performance evaluation of the City Manager, Kimberly Meek with the City Manager, Mayor, City Attorney, and City Council as authorized by 25 O.S. Sec 307(B) 1.**
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4A:  **Consider reconvening the Regular Meeting of the Duncan City Council.**
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #5:  **OTHER COMMENTS:**
- a) By the Public
- Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*
- b) By the Council
  - c) By the City Manager
- ITEM #6:  **Adjournment**
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
FEBRUARY 28, 2023  
5:15 P.M.

AGENDA

ROLL CALL

- ITEM #1:  **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of February 14, 2023.
    - Public Comments
    - Trustee Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call
- ITEM #2:  **Consider Pay Request No. 1 to Hope Equipment and Construction in the total amount of \$116,900.00 for services rendered in conjunction with the Abe Raizen Restroom Improvements Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:  **Consider Pay Request No. 8 to Freese and Nichols in the total amount of \$73,634.29 for services rendered in conjunction with the Water Project FY 2022.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:  **Consider Pay Request No. 9 to Freese and Nichols in the total amount of \$33,148.13 for services rendered in conjunction with the Clear Creek Lake Dam Phase II Embankment Evaluation.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #5:  **Consider Pay Request No. 9 (Final) to PM Construction & Rehab, LLC in the total amount of \$82,603.35 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #6:  **Consider approving an Agreement with Tetra Tech, Inc. for Engineering Services with Tetra Tech, Inc. for Engineering Services for the Sewer Rehabilitation Design Phase II in the amount of \$295,000.00 and authorize the Chairman to execute the agreement.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #7:  Consider Pay Request No. 30 to Tetra Tech, Inc. in the total amount of \$2,019.91 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #8:  Consider awarding the contract for advanced metering infrastructure to Ferguson Enterprises LLC dba Ferguson Waterworks based on the adjusted scope of work and pay items in the amount of \$8,830,556.00 and an additional \$132,422.00 per year for operating fees.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

b) By the Chairman and Trustees

c) By the General Manager

ITEM #10:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

REGULAR MEETING  
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
FEBRUARY 28, 2023  
5:15 P.M.

AGENDA

ROLL CALL

ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of January 24, 2023.
  - Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #2:  Consider adjourning into Executive Session to discuss confidential communications between the City Attorney, Chairman and Trustees, and the General Manager concerning a potential or cause of action involving the City of Duncan, OK and the Duncan Area Economic Development Foundation as authorized as an exception to the Open Meetings Act Pursuant to 25 O.S. Sec. 307 B(4).

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #2A:  Consider reconvening the Regular Meeting of the Duncan Economic Development Trust Authority.

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #2B:  Consider any action taken in relation to the Executive Session.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #3:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

b) By the Chairman and Trustees

c) By the General Manager

ITEM #4:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call