

**REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
APRIL 25, 2023  
5:15 P.M.**

**AGENDA**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

**Presentation of Employee Service Pins.**

- ITEM #1:**  **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) **Minutes of April 11, 2023.**
  - b) **List of Claims.**
  - c) **Declare thirty-five (35) bicycles recovered by the Duncan Police Department a surplus.**
  - d) **Declare Canine Niko Badge #68 as surplus property to be given to his handler Sergeant Joe Lard.**
  - e) **Grant an Easement to Mr. Brad Boles for use of an unused roadway located in the North Industrial Park for vehicle parking purposes.**
  - f) **Budget Amendment**
  - g) **Acknowledge the resignation of Ward 4 Councilmember Lindsay Hayes effective March 27, 2023.**
  - h) **Payment to Apollo Hospitality Firm in the of \$32,894.30 for the 2022 Tax Rebate for Fairfield Inn.**
  - i) **Declare one (1) bullet proof vest as surplus to be sold to Garrett Hunt in the amount of \$975.00 which represents its cost.**
  - j) **Extend the closing date until May 1, 2023 for the purchase of real property located at Highway 81 and Camelback consisting of approximately 3.67 acres.**
    - **Council Comments/Questions**
    - **Motion \_\_\_\_\_**
    - **Second \_\_\_\_\_**
    - **Roll Call**
- ITEM #2:**  **Consider Amendment No. 4 between the City of Duncan and Parkhill, Smith, and Cooper Inc. in the amount of \$155,150.00 for Design Services for Airport Improvements and authorize the Mayor to execute the Amendment.**
- **Public Comments**
  - **Council Comments/Questions**
  - **Motion \_\_\_\_\_**
  - **Second \_\_\_\_\_**
  - **Roll Call**
- ITEM #3:**  **Consider approving a Use on Review application to allow a Daycare Facility to expand to a property located at 1406 W. Oak Avenue, Duncan Oklahoma. The property is currently zoned R-3 (Residential)**
- **Public Comments**
  - **Council Comments/Questions**
  - **Motion \_\_\_\_\_**
  - **Second \_\_\_\_\_**
  - **Roll Call**

- ITEM #4:  Consider approving and entering into a Project Agreement with the Oklahoma Department of Transportation (ODOT) for the construction of the Urban Project. (Trail on Pine St. From US 81 to Whisenant Park) Project No. J3-8019(004)TP).
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #5:  Consider approving and entering into a Project Agreement with the Oklahoma Department of Transportation (ODOT) for the construction of the Urban Project. (Trail from E. Chestnut Avenue from D Avenue East to Eastland Drive) Project No. J3-8016(004)TP).
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #6:  Consider approving and entering into a Project Agreement with the Oklahoma Department of Transportation (ODOT) for the construction of the Urban Project. (Trail on Pine from Whisenant Park to Beech Ave. to Alice Drive to the intersection with the previous Heritage Trails Project) Project No. J3-8018(004)TP).
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #7:  Consider approving the purchase of an Excess Workers Compensation Stop Loss Insurance Policy with Arch Insurance from Whitten Insurance in the annual amount of \$133,790.00.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #8:  Consider an Ordinance amending Section 4-303 of City Code as it relates to the keeping and raising of chickens in residentially zoned districts throughout the City of Duncan.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #8A:  Consider declaring an emergency in relation to the previous item.
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #9:  OTHER COMMENTS:
- a) By the Public
- Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*
- b) By the Council
  - c) By the City Manager

ITEM #10:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
APRIL 25, 2023  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

- ITEM #1:**  **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) **Minutes of April 11, 2023.**
    - **Public Comments**
    - **Trustee Comments/Questions**
    - **Motion** \_\_\_\_\_
    - **Second** \_\_\_\_\_
    - **Roll Call**
- ITEM #2:**  **Consider Tetra Tech, Inc. Pay Request No. 1 in the amount of \$427.50 for services rendered in conjunction with the Sewer Rehabilitation Phase I Project.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #3:**  **Consider Tetra Tech, Inc. Pay Request No. 32 in the amount of \$1,248.75 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #4:**  **Consider Sunrise Construction Pay Request No. 2 in the amount of \$20,320.50 for services rendered in conjunction with the 28<sup>th</sup>/29<sup>th</sup> Street Water Line Replacement Project.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #5:**  **Consider Freese and Nichols Pay Request No. 10 in the amount of \$25,030.93 for services rendered in conjunction with the Water Project FY 2022.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**
- ITEM #6:**  **Consider Freese and Nichols Pay Request No. 11 in the amount of \$39,870.28 for services rendered in conjunction with the Clear Creek Lake Dam Phase II Embankment Evaluation.**
- **Public Comments**
  - **Trustee Comments/Questions**
  - **Motion** \_\_\_\_\_
  - **Second** \_\_\_\_\_
  - **Roll Call**

ITEM #7:  Consider Freese and Nichols Pay Request No. 1 in the amount of \$9,969.94 for services rendered in conjunction with the El Rancho Water Tower Replacement Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #8:  Consider Freese and Nichols Pay Request No. 2 in the amount of \$37,375.30 for services rendered in conjunction with the El Rancho Water Tower Replacement Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9:  Consider Freese and Nichols Pay Request No. 3 in the amount of \$25,869.30 for services rendered in conjunction with the El Rancho Water Tower Replacement Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #10:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

b) By the Chairman and Trustees

c) By the General Manager

ITEM #11:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

REGULAR MEETING  
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
APRIL 25, 2023  
5:15 P.M.

AGENDA

ROLL CALL

- ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA
- a) Minutes of March 28 2023.
    - Public Comments
    - Trustee Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call

ITEM #2:  OTHER COMMENTS:

- a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees
- c) By the General Manager

ITEM #3:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**SPECIAL MEETING  
DUNCAN ENHANCEMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
APRIL 25, 2023  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

**ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA**

- a) Minutes of March 8 2022. (Special Meeting)
- b) Acknowledge appointment of Kristen Arrington and Brian Wolff to the Duncan Enhancement Trust Authority for terms that expire March 10, 2026.
  - Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

**ITEM #2:  OTHER COMMENTS:**

- a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees
- c) By the General Manager

**ITEM #3:  Adjournment**

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call