

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JUNE 27, 2023
5:15 P.M.**

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

Proclamation honoring Kearsty McCoy for her swimming accomplishments and excellence in the Special Olympic World Games in Berlin.

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) **Minutes of June 13, 2023.**
 - b) **List of Claims.**
 - c) **Purchase of fireworks through Western Enterprises, Inc. in the amount of \$25,000.00.**
 - d) **Accept the Technology Grants (\$53,179.00 and \$257,533.00) from The Priddy Foundation of Wichita Falls aimed at helping libraries that serve rural communities improve and expand their technology with no cost to the Library or City.**
 - e) **Accept contract with Bermex, Inc. for Meter Reading Services.**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #2:** **Consider the purchase of Police Ammunition from GT Distributors in the amount of \$59,843.67 off State Contract SW220-6267.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #3:** **Consider and take action to approve amending City Ordinance 10-417, Prevention of Youth Access to Tobacco, to conform to changes in State Statute.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #3A:** **Consider declaring an Emergency in relation to the previous item.**
- **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #4:** **Consider approving a lease and service agreement between the City of Duncan and Safe Haven Baby Boxes, Inc.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**

ITEM #5: Consider adjourning into Executive Session to discuss confidential communications between the City Manager, the City Council, and the City Attorney regarding the performance and evaluation of the City Manager, Kimberly Meek, and discuss entering into a new employment contract for the City Manager, Kimberly Meek, for the year 2023-2024, as authorized by O.S. Sec 307(B)(1).

- Motion _____
- Second _____
- Roll Call

ITEM #5A: Consider recovering the Regular Meeting of the Duncan City Council.

- Motion _____
- Second _____
- Roll Call

ITEM #5B: Consider any action taken in relation to the Executive Session.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #6: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

b) By the Council

c) By the City Manager

ITEM #7: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JUNE 27, 2023
5:15 P.M.

AMENDED AGENDA/ADDENDUM

ROLL CALL

- ITEM #1: **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of June 13, 2023.
 - b) Purchase of an Airport Hanger No. 1(A) located at the Duncan Municipal Airport from the Personal Representative of the Estate of Forrest C. Pittman, Jr. in the amount of \$15,000.00.
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2: **Consider Sunrise Construction Change Order No. 2 for the 28th/29th Street Waterline Replacement Project and authorize the Chairman to execute the Change Order.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3: **Consider Pay Request No. 3 to Tetra Tech, Inc. in the amount of \$7,535.50 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #4: **Consider Pay Request No. 34 to Tetra Tech, Inc. in the amount of \$6,759.97 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: **Consider Pay Request No. 5 to Freese and Nichols, Inc. in the amount of \$86,656.53 for services rendered in conjunction with the El Rancho Water Tower Replacement Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: **Consider Pay Request No. 12 to Freese and Nichols, Inc. in the amount of \$39,918.18 for services rendered in conjunction with the Water Tower Project FY 2022.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #7: Consider Pay Request No. 13 to Freese and Nichols, Inc. in the amount of \$8,088.55 for services rendered in conjunction with the Clear Creek Lake Dam Phase II Embankment Evaluation.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #8: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #9: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JUNE 27, 2023
5:15 P.M.

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of May 23, 2023.
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider adjourning into Executive Session to discuss confidential communications between the City Attorney, Chairman and Trustees, and the General Manager concerning a potential or cause of action involving the City of Duncan, OK and the Duncan Area Economic Development Foundations as authorized as an exception to the Open Meetings Act pursuant to 25 O.S. Sec. 307 B(4).

- Motion _____
- Second _____
- Roll Call

ITEM #2A: Consider recovering the Regular Meeting of the Duncan Economic Development Trust Authority.

- Motion _____
- Second _____
- Roll Call

ITEM #2B: Consider any action taken in relation to the Executive Session.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #3: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #4: Adjournment

- Motion _____
- Second _____
- Roll Call