

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
SEPTEMBER 12, 2023
5:15 P.M.**

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

- ITEM #1:** **Consider approval of consent agenda.**
- a) **Minutes of August 22, 2023.**
 - b) **List of Claims.**
 - c) **Surplus one (1) Unitrol Touchmaster Delta Siren controller, Serial #C22623, to Lawton Public Schools Police Division.**
 - d) **Ground Maintenance Agreement between the City of Duncan and the Simmons Center for a portion of Abe Raizen Park from August 28, 2023 through December 15, 2023 and authorize the Mayor to execute the agreement.**
 - e) **Agreement between the City of Duncan and the Duncan Senior Citizens Center, Inc. for the use of the building located at 1110 North 7th Street, Duncan, Oklahoma and authorize the Mayor to execute the Agreement.**
 - **Council Comments/Questions**
 - **Motion** _____
 - **Second** _____
 - **Roll Call**
- ITEM #2:** **Consider approving a lease schedule for the Abe Raizen baseball and football facilities. (Tabled from August 22, 2023)**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion** _____
 - **Second** _____
 - **Roll Call**
- ITEM #3:** **Consider approving and hearing public comments regarding the Sinking Fund Estimate of Needs for Fiscal Year 2022 and placing the sum of \$67,300.20 on the Ad Valorem Tax Rolls as required by Title 11 Oklahoma Statutes, Section 17-208.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion** _____
 - **Second** _____
 - **Roll Call**
- ITEM #4:** **Consider approving the purchase of 164 commercial electric meters, operating software, annual license, training, and field hardware installs for wireless meter reading from Honeywell in the total amount of \$76,152.96 including an estimated tariff.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion** _____
 - **Second** _____
 - **Roll Call**

- ITEM #5: Consider awarding the bid for the Clarifier Rehabilitation Project to D&M Tank, LLC, for the Clarifier Rehabilitation Project in the amount of \$551,200.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: Consider approving a time extension for Designing a Wireless Meter Data Collection System Project (Phase 1, Task 002) until November 30, 2023 by RFIP, Inc. at a price not to exceed \$137,875.36.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #7: Consider approving Jacob's Engineering Group to provide services for the Chlorination and De-Chlorination Improvements Project at the Wastewater Treatment Plant in the amount of \$265,834.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #8: Consider awarding the lowest and best bid for demolition work to occur at 201 W. Maple Avenue, Duncan, Oklahoma to Miller Construction in the amount of \$4,000.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #9: Consider awarding the lowest and best bid for demolition work to occur at 211 N. E Street, Duncan, Oklahoma to Miller Construction in the amount of \$2,500.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #10: Consider awarding the lowest and best bid for demolition work to occur at 435 W. Walnut Avenue, Duncan, Oklahoma to Miller Construction in the amount of \$5,500.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #11: Consider awarding the lowest and best bid for demolition work to occur at 907 Martin Luther King, Duncan, Oklahoma to Miller Construction in the amount of \$4,000.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #12: Consider awarding the lowest and best bid for demolition work to occur at 302 N. I Street, Duncan, Oklahoma to Miller Construction in the amount of \$7,500.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #13: Consider awarding the lowest and best bid for demolition work to occur at 502 W. Pecan Avenue, Duncan, Oklahoma to Miller Construction in the amount of \$3,750.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #14: Consider awarding the lowest and best bid for demolition work to occur at 355 W. Walnut Avenue, Duncan, Oklahoma to Miller Construction in the amount of \$9,500.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #15: Consider awarding the lowest and best bid for demolition work to occur at 1637 N. 7th Street, Duncan, Oklahoma to Miller Construction in the amount of \$4,000.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #16: Consider awarding the lowest and best bid for demolition work to occur at 1505 E. Mosley Drive, Duncan, Oklahoma to Pollock Services in the amount of \$4,000.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #17: Consider awarding the lowest and best bid for demolition work to occur at 209 N. E Street, Duncan, Oklahoma to Pollock Services in the amount of \$3,200.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #18: Consider awarding the lowest and best bid for demolition work to occur at 209 ½ N. E Street, Duncan, Oklahoma to Pollock Services in the amount of \$3,200.00.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #19: Consider awarding the lowest and best bid for demolition work to occur at 708 W. Elder Avenue, Duncan, Oklahoma to Pollock Services in the amount of \$2,400.00.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #20: Consider and take action to amend City Ordinance Section 10-208 regarding Illegal Entrance and Loitering.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #20A: Consider declaring an emergency in relation to the previous item.

- Motion _____
- Second _____
- Roll Call

ITEM #21: Consider and take action to amend City Ordinance Section 1-108 to specify which acts of resisting are obstructing an officer result in offenses which may be punished by jail.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #21A: Consider declaring an emergency in relation to the previous item.

- Motion _____
- Second _____
- Roll Call

ITEM #22: Consider and take action to amend City Ordinance Section 10-601 to specify which acts of resisting are obstructing an officer result in offenses which may be punished by jail.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #22A: Consider declaring an emergency in relation to the previous item.

- Motion _____
- Second _____
- Roll Call

ITEM #23: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

b) By the Council

c) By the City Manager

ITEM #24: Adjournment

- Motion _____
- Second _____
- Roll call

REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
SEPTEMBER 12, 2023
5:15 P.M.

AGENDA

ROLL CALL

- ITEM #1: Consider approval of consent agenda.
- a) Minutes of August 22, 2023.
 - b) Renewal of Ground Lease Agreements with the Board of Stephens County Commissioners.
 - c) Renewal of Ground Lease Agreement with Air Evac EMS, Inc.
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2: Consider approving Parkhill, Smith & Cooper Pay Request No. 1 in the amount of \$18,790.00 for services rendered in conjunction with multi-year airport planning and engineering services.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3: Consider approving Parkhill, Smith & Cooper Pay Request No. 2 in the amount of \$32,780.00 for services rendered in conjunction with multi-year airport planning and engineering services.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #4: Consider approving Freese and Nichols Pay Request No. 2 in the amount of \$569.00 for services rendered in conjunction with the Advanced Metering Infrastructure Replacement Project.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: Consider approving Freese and Nichols Pay Request No. 7 in the amount of \$8,479.99 for services rendered in conjunction with the El Rancho Water Tower Replacement Project.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: Consider approving Tetra Tech, Inc. Pay Request No. 5 in the amount of \$5,482.50 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #7: Consider approving Tetra Tech, Inc. Pay Request No. 36 in the amount of \$6,345.00 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #8: Consider approving Tetra Tech, Inc. Pay Request No. 37 in the amount of \$10,530.00 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #9: Consider approving Weeks Farms, Inc. Pay Request No. 2 in the amount of \$254,344.41.00 for services rendered in conjunction with the Settling Ponds Improvements Project.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #10: Consider ratifying the actions of the General Manager for approval of Change Order No. 1 with Weeks Farms, Inc. for the Settling Ponds Improvements Project and authorize the Chairman to execute the Change Order.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #11: Consider awarding the bid to J Lee Enterprises, LLC for “Construct Taxilane, Reconstruct T-Hangar Apron, and Rehabilitate Terminal Apron”, AIP 3-40-0024-023-2023, AIP 3-40-0024-024-2023, OAC DUC-24-FS at Duncan Halliburton Field, in the amount of \$1,730,060.00.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #12: Consider and take action with respect to a resolution of the City of Duncan, Oklahoma, accepting grant AIP 3-40-0024-023-2023 from the Federal Aviation Administration for “Construct Taxilane and Rehabilitate Terminal Apron”, in the amount of \$400,000, and authorize the Chairman and City Attorney to execute all grant documents upon receipt from FAA.
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #13: Consider and take action with respect to a resolution of the City of Duncan, Oklahoma, accepting grant AIP 3-40-0024-024-2023 from the Federal Aviation Administration for "Reconstruct T-hangar Apron", in an amount up to \$587,000, and authorize the Chairman and City Attorney to execute all grant documents upon receipt from FAA.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #14: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #15: Adjournment

- Motion _____
- Second _____
- Roll Call