

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
NOVEMBER 14, 2023
5:15 P.M.**

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

Proclamation by Mayor Robert Armstrong proclaiming November 2023 as “National Adoption Month” in the City of Duncan.

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA.

- a) Minutes of October 24, 2023.
- b) List of Claims
- c) Budget Amendment
- d) Approve Interim City Manager Kenzie Wheeler to represent Duncan on the South Central Oklahoma Environmental Authority (SCOEA) Board.
- e) Purchase of a WAVE Plus System for use at City Hall as an emergency notification device from Secure Tech Systems, Inc. in the amount of \$12,453.00 (GSA price).
- f) Participation with the United States Geological Survey in the continued operation of lake gauging stations at Lake Fuqua and Lake Humphreys at an annual cost of \$10,400.00.
- g) Financial Advisor Engagement Letter with Elfrink and Associates, PLLC for the year ending December 31, 2023.
- h) Resolution cancelling the Regular Meeting of November 28, 2023.
- i) Purchase and installation of three (3) overhead doors from Clark Overhead Door for Fire Station #2 in the total amount of \$27,387.00.
- j) Purchase and installation of fencing from R&D Fencing for Fire Station #2 in the amount of \$14,894.24.
- k) Purchase and installation of concrete flumes from Blackburn Concrete for Fire Station #2 in the amount of \$8,505.00.
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider approving a Resolution confirming the appointment of Interim City Manager Kenzie Wheeler to the position of the City of Duncan’s Representative to the Board of Directors of the Oklahoma Municipal Power Authority (OMPA).

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #3: Consider approving a Resolution to utilize the services of CEC Consulting Engineering Firm to perform the April 1, 2024 - March 31, 2026 City of Duncan Bridge Inspections.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #4: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

b) By the Council

c) By the City Manager

ITEM #5: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
NOVEMBER 14, 2023
5:15 P.M.

AGENDA

ROLL CALL

- ITEM #1: **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of October 24, 2023.
 - b) Resolution cancelling the Regular Meeting of November 28, 2023.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2: **Consider approving a contract for the lease of a power module to Pre-Paid Legal Services, Inc. for their facilities at 1516 West Plato Road in the amount of \$1,295.00 per month.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3: **Consider approving Freese and Nichols, Inc. Pay Request No. 3 in the amount of \$16,685.00 for services rendered in conjunction with the Advanced Metering Infrastructure Replacement Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #4: **Consider approving Freese and Nichols, Inc. Pay Request No. 4 in the amount of \$21,204.00 for services rendered in conjunction with the Advanced Metering Infrastructure Replacement Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: **Consider approving Freese and Nichols, Inc. Pay Request No. 8 in the amount of \$16,576.01 for services rendered in conjunction with the El Rancho Water Tower Replacement Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: **Consider approving Freese and Nichols, Inc. Pay Request No. 9 in the amount of \$2,808.49 for services rendered in conjunction with the El Rancho Water Tower Replacement Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #7: Consider approving Freese and Nichols, Inc. Pay Request No. 15 in the amount of \$37,540.04 for services rendered in conjunction with the Water Project FY 2022.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #8: Consider approving Parkhill, Smith & Cooper, Inc. Pay Request No. 4 in the amount of \$20,585.00 for services rendered in conjunction with the Multi-Year Airport Planning and Engineering Services.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #9: Consider approving Amendment No. 8 with Operations Management International, Inc. (OMI) for Wastewater Treatment Plant (WWTP) Operations and Maintenance.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #10: Consider approving a Resolution amending and establishing Terms and Conditions of Service for electric utility customers to be effective upon approval this Resolution.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #11: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #12: Adjournment

- Motion _____
- Second _____
- Roll Call

**SPECIAL MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
NOVEMBER 14, 2023
5:15 P.M.**

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Resolution cancelling the Regular Meeting of November 28, 2023.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #3: Adjournment

- Motion _____
- Second _____
- Roll Call