

REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JANUARY 10, 2023
5:15 P.M.

INVOCATION Pastor Ray Calger, True Gospel Tabernacle Church

FLAG SALUTE Councilman Nick Fischer

ROLL CALL Mayor Robert Armstrong City Manager Kimberly Meek
 Vice-Mayor Jimmy Peters City Attorney David Hammond
 Councilwoman Patty Wininger Deputy City Clerk Christina Johnson
 Councilwoman Lindsay Hayes
 Councilman Nick Fischer

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA.

- a) Minutes of December 13, 2022.
- b) List of Claims
- c) Budget Amendments
- d) Lease agreement between the City of Duncan and Solitaire Homes, Inc. d/b/a Solitaire Homes of Duncan, OK for the lease of one (1) 16ft x 80ft mobile home to the City of Duncan Fire Department for temporary housing of Fire Station #2 personnel during the remodel of the station for a total sum one dollar (\$1.00) per year.
- e) Lease Agreement between the City of Duncan and the Kiwanis Club for the use and operation of Kiddie Land Park.

A motion was made by Councilman Fischer, seconded by Councilwoman Wininger to approve the Consent Agenda as presented. Upon roll call:

AYE: Fischer, Wininger, Hayes, Peters, Armstrong

NAY: None

ITEM #2: Consider affirming that a portion of the property owned by the City of Duncan, Oklahoma on ground that is generally described as "library property" is suitable for US Cellular to pursue working into a future lease agreement with the City of Duncan to build a future cellular tower. *(Tabled from 12-13-2022)*

This item was presented by City Manager, Kimberly Meek, who advised that this item was tabled at the last meeting. She requested that this item be tabled again, due to the Planning Commission to meet and review additional information.

A motion was made by Vice-Chairman Peters, seconded by Councilwoman Wininger to table this item. Upon roll call:

AYE: Peters, Wininger, Hayes, Fischer, Armstrong

NAY: None

ITEM #3: Consider awarding Alternate Bid No. 1 to Heritage Hills Commercial Services, LLC, in the amount of \$117,068.00 for Roof Replacement FY 22/23 for various roof repairs at Duncan Power, Library Annex, Fuqua Park and Lakes.

This item was presented by City Manager, Kimberly Meek, who advised that that on May 19, 2022 the Oklahoma Municipal Assurance Group (OMAG) inspected various City of Duncan buildings and determined several buildings had roof damage and needed to be replaced. The insurance settlement to date is \$98,044.59 for the repairs.

Mrs. Meek noted that bids were solicited and opened on December 14, 2022 and a bid tabulation is located in the Council Packet for Mayor and Council review. She advised that Staff reviewed all bids and Heritage Hills Commercial Services, LLC's Base Bid and Alternate Bid #1 was the best bid received.

A motion was made by Vice-Mayor Peters seconded by Councilwoman Wininger to approve Pay Request No. 13 to Portland Utilities Construction Co., LLC in the total amount of \$125,771.33 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project. Upon roll call:

AYE: Peters, Wininger, Hayes, Fischer, Armstrong

NAY: None

ITEM #4: Consider approving a contract with Blackburn Concrete Construction for concrete street repairs as needed and authorize the Mayor to execute the contract.

This item was presented by City Manager, Kimberly Meek, who advised that the Street Department solicited sealed bids for concrete street repairs as needed. Bids were opened on December 28, 2022 with only one bid received. With only one bidder the bid was compared to ODOT average item price history report dated December 15, 2022 for similar work and was found the bid to be acceptable.

Mrs. Meek noted that a copy of the bid is attached in the packet for Mayor and Council consideration.

A motion was made by Councilman Fischer, seconded by Councilwoman Hayes to approve a contract with Blackburn Concrete Construction for concrete street repairs as needed and authorize the Mayor to execute the contract. Upon roll call:

AYE: Fischer, Hayes, Peters, Winger, Armstrong

NAY: None

ITEM #5: Consider adjourning into Executive Session to discuss the negotiations and the 2023-2024 Fiscal Year Contract between the City of Duncan and the Fraternal Order of Police (FOP), Oklahoma Lodge 99, between the City Attorney, the Mayor, and City Council as authorized by 25 O.S. Sec 307(B)2.

A motion was made by Councilwoman Hayes, seconded by Councilwoman Winger to adjourn into Executive Session to discuss the negotiations and the 2023-2024 Fiscal Year Contract between the City of Duncan and the Fraternal Order of Police (FOP), Oklahoma Lodge 99, between the City Attorney, the Mayor, and City Council as authorized by 25 O.S. Sec 307(B)2. Upon roll call:

AYE: Hayes, Winger, Fischer, Peters, Armstrong

NAY: None

ITEM #5A: Consider reconvening the Regular Meeting of the Duncan City Council

A motion was made by Vice-Mayor Peters, seconded by Councilwoman Winger to reconvene the Regular Meeting of the Duncan City Council. Upon roll call:

AYE: Peters, Winger, Fischer, Hayes, Armstrong

NAY: None

ITEM #5B: Consider any action, including potential approval of the contract between the City of Duncan and the Fraternal Order of Police (FOP), Oklahoma Lodge 99, in relation to the Executive Session.

A motion was made by Vice-Mayor Peters, seconded by Councilwoman Winger to approve the Agreement between the City of Duncan and the Fraternal Order of Police (FOP) Oklahoma lodge 99 for the Fiscal Years 2023 and 2024 with an effective date of January 10, 2023 as presented by the City Manager. Upon roll call:

AYE: Peters, Winger, Fischer, Hayes, Armstrong

NAY: None

ITEM #6: Consider adjourning into Executive Session to discuss the purchase of real property as authorized by 25 O.S. Section 307 (B)(3).

A motion was made by Councilwoman Winger, seconded by Vice-Mayor Peters to adjourn into Executive Session to discuss the purchase of real property as authorized by 25 O.S. Section 307 (B)(3). Upon roll call:

AYE: Winger, Peters, Fischer, Hayes, Armstrong

NAY: None

ITEM #6A: Consider reconvening the Regular Meeting of the Duncan City Council.

A motion was made by Vice-Mayor Peters, seconded by Councilwoman Hayes to reconvene the Regular Meeting of the Duncan City Council. Upon roll call:

AYE: Peters, Hayes, Fischer, Winger, Armstrong

NAY: None

ITEM #6B: Consider any action taken in relation to the Executive Session.

There was no action taken in relation to the Executive Session.

ITEM #7: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

Tammy Knight addressed the Mayor and Council in relation to 2713 Martin Lane. She explained that her elderly father resides at the residence and was having sewer overflow issues causing flooding inside his home. She noted that a plumber had been contacted who advised that the City of Duncan needed to be contacted. She explained that the City of Duncan came to residence and cleared roots out, but the problem has continued.

Buddy Hokit, Public Works, Director stated that this is the first time he was aware of the issue, but had taken Ms. Knights information and would look into the situation.

Councilman Fischer asked that the Police Department and Code Enforcement open up communication regarding the enforcement of non-running cars parked in yards, driveways and the streets. He asked that both departments work together in identifying these types of issues.

Mayor Armstrong stated that Police activity has picked up and he thanked the Police Department, Fire Department and First responders for a job well done.

b) By the Council-There were none.

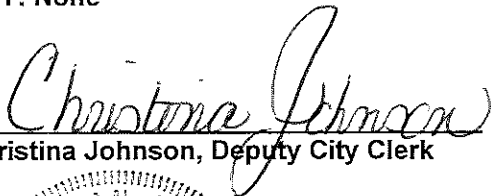
c) By the City Manager-There were none.

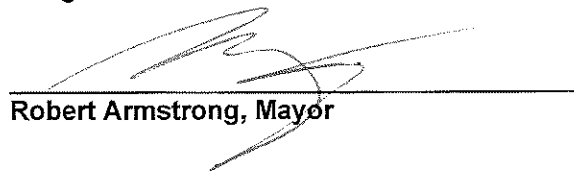
ITEM #8: Adjournment

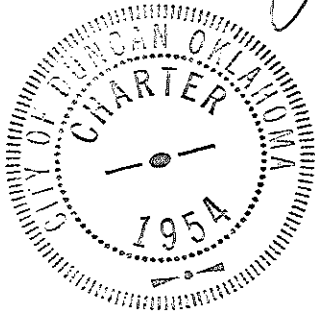
A motion was made by Councilman Fischer, seconded by Vice-Mayor Peters to adjourn the meeting. Upon roll call:

AYE: Fischer, Peters, Hayes, Wininger, Armstrong

NAY: None


Christina Johnson, Deputy City Clerk


Robert Armstrong, Mayor



**REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
JANUARY 10, 2023
5:15 P.M.**

ROLL CALL Chairman Robert Armstrong General Manager Kimberly Meek
 Vice-Chairman Jimmy Peters Authority Attorney David Hammond
 Trustee Patty Wininger Deputy Secretary Christina Johnson
 Trustee Lindsay Hayes
 Trustee Nick Fischer

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA
 a) Minutes of December 13, 2022.
 b) Budget Amendments
 c) Annual Consumer Price Index (CPI) increase of 7.1% for Water &
 Sanitary Sewer Services effective January 2023.
 d) Annual Consumer Price Index (CPI) increase of 7.1% for Lake Lot
 Leases effective January 2023.

Trustee Wininger asked if the lake lot lease customers would be notified of the CPI increase.

General Manager, Kimberly Meek, noted that the lake lot lease customers would be notified of the CPI increase by letter.

Chairman Armstrong explained that cost increases are inevitable as prices continue to rise. He noted that costs of water chemicals, pipes, etc. to provide drinking water have increased.

A motion was made by Trustee Fischer, seconded by Trustee Hayes to approve the Consent Agenda as presented. Upon roll call:

AYE: Fischer, Hayes, Peters, Wininger, Armstrong

NAY: None

ITEM #2: Consider approving Pay Request No. 6 to Freese and Nichols in the total amount of \$69,175.67 on the Water Project FY 2022.

This item was presented by General Manager, Kimberly Meek, who advised that on June 14, 2022 Mayor and Council approved a contract with Freese and Nichols, Inc. to provide professional services for the FAP-22-2022-L Water Project FY 2022.

Mrs. Meek advised that this pay request is for professional services rendered through November 30, 2022.

A motion was made by Trustee Fischer, seconded by Trustee Hayes to approve Pay Request No. 6 to Freese and Nichols in the total amount of \$69,175.67 on the Water Project FY 2022.

Upon roll call:

AYE: Fischer, Hayes, Peters, Wininger, Armstrong

NAY: None

ITEM #3: Consider approving Pay Request No. 13 to Portland Utilities Construction Co., LLC in the total amount of \$125,771.33 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.

This item was presented by General Manager, Kimberly Meek, who advised on March 23, 2021 Mayor and Council approved a contract with Portland Utilities Construction Co. LLC to provide construction services for the Sanitary Sewer Rehabilitation Project (Phase 1A).

Mrs. Meek noted that this pay request is for services rendered through October 7, 2022 and is to release retainage.

A motion was made by Vice-Chairman Peters, seconded by Councilman Fischer to approve Pay Request No. 13 to Portland Utilities Construction Co., LLC in the total amount of \$125,771.33 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project. Upon roll call:

AYE: Peters, Fischer, Hayes, Wininger, Armstrong

NAY: None

ITEM #4: Consider approving Pay Request No. 26 to Tetra Tech, Inc. in the amount of \$26,481.25 for services rendered in conjunction with the Sewer Rehabilitation Design Phase 1 Project.

This item was presented by General Manager, Kimberly Meek, who advised that on February 25, 2020 the Mayor and Council approved a contract with Tetra Tech, Inc. to provide Sewer Rehabilitation Design and preparation for construction plans.

Mrs. Meek noted that this pay request represents services through October 28, 2022.

Trustee Wininger asked if this project was close to being complete.

Buddy Hokit, Public Works Director, advised that this is 1 portion of 3, with Portland being 85% complete, and the 3rd part is almost complete.

A motion was made by Trustee Fischer, seconded by Trustee Hayes to approve Request No. 26 to Tetra Tech, Inc. in the amount of \$26,481.25 for services rendered in conjunction with the Sewer Rehabilitation Design Phase 1 Project. Upon roll call:

AYE: Fischer, Hayes, Peters, Wininger, Armstrong

NAY: None

ITEM #5: Consider approving Pay Request No. 27 to Tetra Tech, Inc. in the amount of \$2,280.00 for services rendered in connection with the Sewer Rehabilitation Design Phase 1 Project.

This item was presented by General Manager, Kimberly Meek, who advised that on February 25, 2020 Mayor and Council approved a contract with Tetra Tech, Inc. to provide Sewer Rehabilitation Design and preparation of construction plans.

Mrs. Meek noted that this pay request is for construction and inspection services for sewer rehabilitation for services through November 25, 2022.

A motion was made by Vice-Chairman Peters, seconded by Trustee Fischer to approve Pay Request No. 27 to Tetra Tech, Inc. in the amount of \$2,280.00 for services rendered in connection with the Sewer Rehabilitation Design Phase 1 Project. Upon roll call:

AYE: Peters, Fischer, Hayes, Wininger, Armstrong

NAY: None

ITEM #6: Consider approving the price increase on the previously approved purchase of 2,500 Radio-Read Elster Meters from Honeywell in the amount of \$356,515.50 including an estimated tariff increase.

This item was presented by General Manager, Kimberly Meek, who advised that The purchase of 2,500 meters for system-wide use as residential meters was approved on July 26, of 2022; the meters must be Elster Brand Meters to work with our wireless meter reading system. The meters are for new accounts, stock, non-radio read meter replacements and will be deployed by Staff in an expedited manner.

The house meters were at \$115.00 each (\$287,500) and at the time we ordered there was an unavoidable import tariff of \$25,012.50. There has been a price increase to \$131.10 each and the import tariff is still applicable and could increase.

A motion was made by Trustee Fischer, seconded by Trustee Hayes to approve the price increase on the previously approved purchase of 2,500 Radio-Read Elster Meters from Honeywell in the amount of \$356,515.50 including an estimated tariff increase. Upon roll call:

AYE: Fischer, Hayes, Wininger, Peters

NAY: Armstrong

ITEM #7: Consider approving a Water Use Agreement with Citation Oil & Gas Corporation for the sale of water from Lake Fuqua and authorize the Chairman to execute the Agreement.

This item was presented by General Manager, Kimberly Meek, who advised that Citation Oil & Gas Corporation has requested to purchase up to 5.32 million barrels of water at a price of \$0.30 per barrel from January to August 2023.

Mrs. Meek noted that Fuqua Lakes normal water supply elevation is 1075.0 feet with a capacity of 21,100 acre foot of water or 6.87 billion gallons or (163 million barrels). As of January 5, 2023 Fuqua Lakes water level was at 88.2% capacity or 18,610 acre foot of water or 6.06 billion gallons (144 million barrels) at surface elevation of 1074.69 feet according to the USGS gauging station located on the lake.

Mrs. Meek noted that a copy of the proposed agreement was included in the council packet for consideration.

Trustee Fischer asked if this price was a negotiated price.

General Manager, Kimberly Meek, advised that the price was negotiated.

Trustee Winger asked if the meter would be located at the lakes and who would read the meter.

Buddy Hokit, Public Works Director, stated that the meter would be located at the lake and would be read by City Staff as well.

Vice-Chairman Peters asked if this was the same company that had previously been drilling around the lake.

Mr. Hokit advised that the company drilling around the lake was Continental Resources.

Trustee Winger asked if the City's primary water sources were Waurika and Lake Humphrey.

Mr. Hokit noted that the City's primary water sources are Waurika and Lake Humphrey. He explained that if all the water was taken at one time it would only lower the lake by twelve (12) inches.

City Attorney, David Hammond, explained that this contract was from March 2023 to March 2024 which allowed the water to be taken over a period of time. He noted that this is a \$1.5 million dollar agreement with \$800,000.00 guaranteed even if the amount of water was not all taken.

A motion was made by Vice-Chairman Peters, seconded by Trustee Fischer to approve a Water Use Agreement with Citation Oil & Gas Corporation for the sale of water from Lake Fuqua and authorize the Chairman to execute the Agreement. Upon roll call:

AYE: Peters, Fischer, Hayes, Winger, Armstrong

NAY: None

ITEM #8: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

There were no comments from the Public.

b) By the Chairman and Trustees-There were none.


c) By the General Manager-There were none.

ITEM #9: Adjournment


A motion was made by Trustee Fischer, seconded by Vice-Chairman Peters to adjourn the meeting. Upon roll call:

AYE: Fischer, Peters, Hayes, Winger, Armstrong

NAY: None



Robert Armstrong, Chairman



Christina Johnson, Deputy Secretary



REGULAR MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
OCTOBER 25, 2022
5:15 P.M.

ROLL CALL Chairman Robert Armstrong Personnel Director, Kenzie Wheeler
 Vice-Chairman Jimmy Peters Authority Attorney David Hammond
 Trustee Patty Wininger Deputy Secretary Christina Johnson
 Trustee Nick Fischer

ABSENT Trustee Lindsay Hayes

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA
 a) Minutes of September 27, 2022.

A motion was made by Trustee Fischer, seconded by Trustee Hayes to approve the Consent Agenda as presented. Upon roll call:

AYE: Fischer, Peters, Wininger, Armstrong

NAY: None

ITEM #2: Consider approving the Duncan Area Economic Development Foundation request for withdrawal of sales tax dollars in the amount of \$133,110.00 for payment to WW Builders for services rendered with the Two Commercial Lab Buildings Construction Project.

This item was presented by Personnel Director, Kenzie Wheeler, who advised that the Duncan Area Economic Development Foundation (DAEDF) Board of Directors met to discuss and approve Two Commercial Lab Buildings Construction Project. This project was approved by the Duncan Economic Development Trust Authority on October 26, 2021. The request letter from DAEDF and invoice are attached. This amount represents the fifth request for payment for the Two Commercial Lab Buildings Construction Project.

Trustee Fischer asked if there were any representations from the Duncan Area Economic Development Foundation present at the meeting.

It was noted that there were no representations from the Duncan Area Economic Development Foundation present at the meeting.

Trustee Fischer stated that his first intention was to table this item. He stated that he has concerns about taxpayers' money and is currently waiting on numbers from the Foundation.

Trustee Wininger asked if this project was making progress and on schedule.

Randy Wilson, WW Builders, stated that this project is on schedule, and they progress is being made in a timely manner.

A motion was made by Vice-Chairman Peters, seconded by Trustee Wininger to approve the Duncan Area Economic Development Foundation request for withdrawal of sales tax dollars in the amount of \$133,110.00 for payment to WW Builders for services rendered with the Two Commercial Lab Buildings Construction Project. Upon roll call:

AYE: Peters, Wininger, Fischer

NAY: Armstrong

ITEM #3: OTHER COMMENTS:
 a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

There were no comments from the Public.

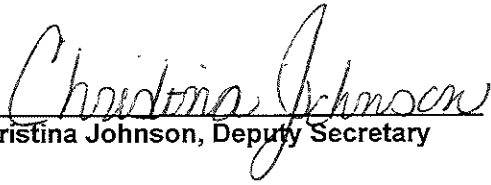
- b) By the Chairman and Trustees-There were none.
- c) By the General Manager-There were none.

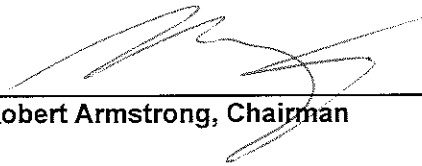
ITEM #4: Adjournment

A motion was made by Trustee Fischer, seconded by Vice-Chairman Peters to adjourn the meeting. Upon roll call:

AYE: Fischer, Peters, Winger, Armstrong

NAY: None


Christina Johnson, Deputy Secretary


Robert Armstrong, Chairman

SPECIAL MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
NOVEMBER 8, 2022
5:15 P.M.

ROLL CALL	Chairman Robert Armstrong Vice-Chairman Jimmy Peters Trustee Patty Winger Trustee Lindsay Hayes Trustee Nick Fischer	General Manager Kimberly Meek Authority Attorney David Hammond Deputy Secretary Christina Johnson
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ITEM #1: Consider approving Resolution cancelling the regular meeting of November 22, 2022.

This item was presented by General Manager, Kimberly Meek, who advised that last year the Duncan Economic Development Trust Authority cancelled the last regular meeting in November due to the fact it is near the Thanksgiving Holiday. In order that all advisory bodies can take appropriate actions to reschedule their regular meetings if required, the Chairman and Trustees will need to take action at this time to cancel the regular meeting of November 22, 2022.

A motion was made by Vice-Chairman Peters, seconded by Trustee Fischer to approve a Resolution cancelling the regular meeting of November 22, 2022. Upon roll call:

AYE: Peters, Fischer, Hayes, Winger, Armstrong

NAY: None

ITEM #2: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

There were no comments from the Public.

b) By the Chairman and Trustees-There were none.

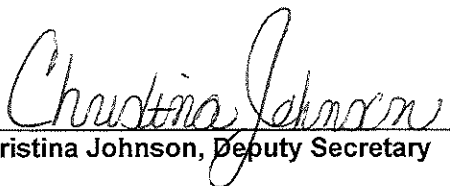
c) By the General Manager-There were none.

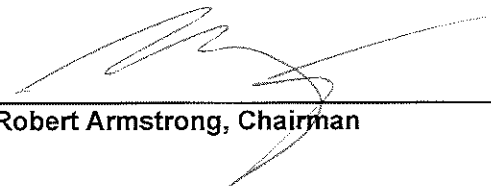
ITEM #3: Adjournment

A motion was made by Trustee Fischer, seconded by Vice-Chairman Peters to adjourn the meeting. Upon roll call:

AYE: Fischer, Peters, Hayes, Winger, Armstrong

NAY: None


Christina Johnson, Deputy Secretary


Robert Armstrong, Chairman

**SPECIAL MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
DECEMBER 13, 2022
5:15 P.M.**

ROLL CALL Chairman Robert Armstrong Personnel Director, Kenzie Wheeler
 Vice-Chairman Jimmy Peters Authority Attorney David Hammond
 Trustee Patty Wininger Deputy Secretary Christina Johnson
 Trustee Nick Fischer

ABSENT Trustee Lindsay Hayes

ITEM #1: Consider approving Resolution cancelling the regular meeting of December 27, 2022.

A motion was made by Trustee Wininger, seconded by Vice-Chairman Peters to approve a resolution cancelling the regular meeting of December 27, 2022. Upon roll call:

AYE: Wininger, Peters, Fischer, Armstrong

NAY: None

The Chairman and Trustees then moved to Item #3 for consideration.

ITEM #2: Consider approving request of the Duncan Area Economic Development Foundation for withdrawal of sales tax dollars in the total amount of \$138,286.76 for the Two (2) Commercial lab Buildings Construction Project.

A motion was made by Vice-Chairman Peters, seconded by Trustee Fischer to table this item. Upon roll call:

AYE: Peters, Fischer, Wininger, Armstrong

NAY: None

ITEM #3: Consider adjourning into Executive Session to discuss confidential communications between the City Attorney, Chairman and Trustees, and the General Manager concerning a potential or cause of action involving the City of Duncan, OK and the Duncan Area Economic Development Foundation as authorized as an exception to the Open Meetings Act Pursuant to 25 O.S. Sec. 307 B(4).

A motion was made by Vice-Chairman Peters, seconded by Trustee Fischer to adjourn into Executive Session to discuss confidential communications between the City Attorney, Chairman and Trustees, and the General Manager concerning a potential or cause of action involving the City of Duncan, OK and the Duncan Area Economic Development Foundation as authorized as an exception to the Open Meetings Act Pursuant to 25 O.S. Sec. 307 B(4). Upon roll call:

AYE: Peters, Fischer, Wininger, Armstrong

NAY: None

ITEM #3A: Consider reconvening the Regular Meeting of the Duncan Economic Development Trust Authority.

A motion was made by Trustee Wininger, seconded by Trustee Fischer to reconvene the Regular Meeting of the Duncan Economic Development Trust Authority. Upon roll call:

AYE: Wininger, Fischer, Peters, Armstrong

NAY: None

ITEM #3B: Consider any action taken in relation to the Executive Session.

There was no action taken in relation to the Executive Session.

The Chairman and Trustees then moved to Item #2 for consideration.

ITEM #4: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

There were no comments from the Public.

b) By the Chairman and Trustees-There were none.


c) By the General Manager-There were none.

ITEM #5: Adjournment

A motion was made by Trustee Fischer, seconded by Trustee Hayes to adjourn the meeting.
Upon roll call:

AYE: Fischer, Peters, Winger, Armstrong

NAY: None


Christina Johnson, Deputy Secretary


Robert Armstrong, Chairman