

SPECIAL MEETING MINUTES

DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS,
POLICE DEPARTMENT COMPLEX
18 SOUTH 7TH
DUNCAN, OKLAHOMA
MAY 16, 2023
5:15 P.M.

INVOCATION Pastor Melvin Sanders, Zoe Christian Center

FLAG SALUTE Councilman Nick Fischer

ROLL CALL Mayor Robert Armstrong City Manager Kimberly Meek
Vice-Mayor Patty Wininger City Attorney David Hammond
Councilwoman Nick Fischer City Clerk Rebecca Contreras
Councilman Jimmy Peters

ITEM #1: Consider approval of the May 9, 2023, City Council Minutes.

A motion was made by Councilman Fischer, seconded by Vice-Mayor Wininger to approve the May 9, 2023, City Council Minutes. Upon roll call:

AYE: Unanimous in favor.

NAY: None.

ITEM #2: Consider appointing a Councilmember to fill the vacancy of Ward Four for a term to expire in May 2025.

A motion was made by Councilman Peters to consider approving Gene Brown as councilman to Ward Four, seconded by Councilman Fischer.

AYE: Unanimous in favor.

NAY: None.

ITEM #3: Consider ratifying the actions of the ~~General~~ City Manager in the purchase of Utility Meter Data Sync & Meter Reader Interface through Tyler Tech in the amount of \$21,900.00.

City Manager Meek reminded the council that originally there would be no charge for the two metering systems to connect to Tyler. Now that the project is fully underway, that has changed, and the charge is what is now required to complete the integration with Tyler.

A motion was made by Councilman Peters to ratify the actions of the City Manager for the purchase of the Utility Meter Data Sync & Meter Reader Interface through Tyler Tech in the amount of \$21,900.00, seconded by Vice-Mayor Wininger.

ITEM #4: Consider adjourning into executive session to discuss confidential communications between the city attorney, and retained counsel, concerning a potential cause of action between the Duncan Area Economic Development Foundation and the Duncan Economic Development Trust Authority in which the City of Duncan is the beneficiary as authorized as an exception to the Open Meeting Act pursuant to 25 O.S. Sec. 307 B(4).

A motion was made by Councilman Peters to adjourn into executive session, seconded by Councilman Fischer.

ITEM #5: Consider reconvening the regular meeting of the City of Duncan, City Council Special Meeting.

A motion was made by Councilman Peters to adjourn into executive session, seconded by Councilman Fischer.


ITEM #6: Other Comments:

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.


- a) By the Public – there were none.
- b) By the Council – there were none.
- c) By the City Manager – there were none.

ITEM #7: Adjournment

A motion was made by Councilman Fischer, seconded by Vice-Mayor Winger to adjourn.



Robert Armstrong, Mayor



Rebecca Contreras City Clerk

