

REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
MAY 23, 2023
5:15 P.M.

INVOCATION Deacon Gene Brown, Antioch Baptist Church

FLAG SALUTE Mayor Robert Armstrong

ROLL CALL Mayor Robert Armstrong City Manager Kimberly Meek
 Vice-Mayor Patty Wininger City Attorney David Hammond
 Councilman Gene Brown Deputy City Clerk Christina Johnson
 Councilman Jimmy Peters

ABSENT Councilman Nick Fischer

- ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA.
- a) Minutes of May 9, 2023.
 - b) Minutes of May 16, 2023 (Special Meeting)
 - c) List of Claims.
 - d) Budget Amendment
 - e) Approve the Oklahoma Municipal Retirement Fund (OMRF) Forfeiture Investment Direction Form and authorize the Mayor to execute the document.
 - f) Grant a Corrected Parking Easement to Boles Capital, LLC for use of an unused roadway located in the North Industrial Park for vehicle parking purposes.
 - g) Rate increase for the Fuqua Public Pool.

A motion was made by Councilman Peters, seconded by Vice-Mayor Wininger to approve the Consent Agenda, Upon roll call:

AYE: Peters, Wininger, Armstrong

NAY: None

ITEM #2: Swearing in of Councilman Gene Brown by Municipal Judge, Joe Enos.

Municipal Judge Joe Enos performed the swearing in ceremony of Councilman Gene Brown.

ITEM #3: Signing of Oath(s) of Office by Councilman Gene Brown.

Councilman Gene Brown signed the Oath of Office as well as the Constitutional Oath of Office and the Statutory Oath of Office.

Councilman Gene Brown took his seat as the Ward 4 Councilman.

ITEM #4: Consider approving Invoice No. 1351856 to Freese and Nichols in the amount of \$3,665.38 for services rendered in conjunction with the rate study.

This item was presented by City Manager, Kimberly Meek, who advised that on February 14, 2023, Mayor and Council approved a Professional Services Agreement for a rate study analysis.

Mrs. Meek noted that this invoice represents services for the month of March 2023.

A motion was made by Councilman Peters, seconded by Vice-Mayor Wininger to approve Invoice No. 1351856 to Freese and Nichols in the amount of \$3,665.38 for services rendered in conjunction with the rate study. Upon roll call:

AYE: Peters, Wininger, Brown, Armstrong

NAY: None

ITEM #5: Consider approving the repair and purchase of runway and taxiway lighting in the amount of \$40,000.00 to Williams Electric.

This item was presented by City Manager, Kimberly Meek, who advised that the Duncan Municipal Airport is in need of repairing and purchasing some of the taxiway and runway lighting. A portion of the damaged lights were due to storm damage that will be reimbursed by insurance.

Mrs. Meek noted that Williams Electric is one of the only available electricians that is approved through the FAA for Oklahoma to do necessary work. The approximate lead time for materials is 90-120 days.

A motion was made by Councilman Peters, seconded by Vice-Mayor Wininger to approve the repair and purchase of runway and taxiway lighting in the amount of \$40,000.00 to Williams Electric. Upon roll call:

AYE: Peters, Wininger, Brown, Armstrong

NAY: None

ITEM #6: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

There were no comments from the Public.

b) By the Council-

Vice-Mayor Winger reminded the public that school is out for the summer. She asked that drivers keep everyone safe by paying attention to the speed limits and children playing.


c) By the City Manager-There were none.

ITEM #7: Adjournment

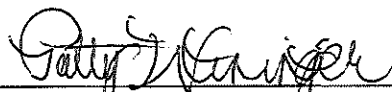
A motion was made by Councilman Peters, seconded by Vice-Mayor Winger to adjourn the meeting. Upon roll call:

AYE: Peters, Winger, Brown, Armstrong

NAY: None



Christina Johnson
 Christina Johnson, Deputy City Clerk



~~Robert Armstrong, Mayor~~
 Patty Winger, Vice-Mayor

REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
May 23, 2023
5:15 P.M.

ROLL CALL	Chairman Robert Armstrong Vice-Chairwoman Patty Wininger Trustee Gene Brown Trustee Jimmy Peters	General Manager Kimberly Meek Authority Attorney David Hammond Deputy Secretary Christina Johnson
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ABSENT Trustee Nick Fischer

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA
 a) Minutes of May 9, 2023.

A motion was made by Vice-Chairwoman Wininger, seconded by Trustee Peters to approve the Consent Agenda as presented. Upon roll call:

AYE: Wininger, Peters, Brown, Armstrong

NAY: None

ITEM #2: Consider approval of Pay Request No. 1 to Ferguson Waterworks in the amount of \$2,100,175.20 for services rendered in conjunction with the 2021B AMI Project.

This item was presented by General Manager, Kimberly Meek, who advised that on February 28, 2023 Mayor and Council approved a contract with Ferguson Enterprises LLC dba Ferguson Waterworks for advanced metering infrastructure.

Mrs. Meek noted that this pay request represents services through April 30, 2023.

A motion was made by Trustee Peters, seconded by Vice-Chairwoman Wininger to approve Pay Request No. 1 to Ferguson Waterworks in the amount of \$2,100,175.20 for services rendered in conjunction with the 2021B AMI Project. Upon roll call:

AYE: Peters, Wininger, Brown, Armstrong

NAY: None

ITEM #3: Consider approval of Pay Request No. 12 to Freese and Nichols in the total amount of \$39,065.76 for services rendered in conjunction with the Clear Creek Lake Dam Phase II Embankment Evaluation.

This item was presented by General Manager, Kimberly Meek, who advised that on January 11, 2022, Mayor and Council approved a contract with Freese and Nichols, Inc. to provide professional services for the Clear Creek Lake Dam Phase II Embankment Evaluation Project.

Mrs. Meek noted that this pay request is for professional services rendered through April 30, 2023.

Trustee Peters asked if this project was near completion.

Buddy Hokit, Public Works Director, advised that the construction plans are near completion.

Vice-Chairwoman Wininger asked about the soil for this project.

Mr. Hokit advised that the soil has not been bid out at this time.

A motion was made by Trustee Peters, seconded by Vice-Chairwoman Wininger to approve Pay Request No. 12 to Freese and Nichols in the total amount of \$39,065.76 for services rendered in conjunction with the Clear Creek Lake Dam Phase II Embankment Evaluation. Upon roll call:

AYE: Peters, Wininger, Brown, Armstrong

NAY: None

ITEM #4: Consider Pay Request No. 38 (Final) to Freese and Nichols in the total amount of \$3,962.97 for services rendered in conjunction with the Clear Creek Lake Dam Spillway Replacement Project.

This item was presented by General Manager, Kimberly Meek, who advised that on March 26, 2019 Mayor and Council approved a contract with Freese and Nichols, Inc. to provide design services for the Clear Creek Lake Spillway.

Mrs. Meek noted that the final pay request is for Project Management and Construction Services rendered through April 30, 2023.

A motion was made Trustee Peters, seconded by Vice-Chairwoman Winger to approve Pay Request No. 38 (Final) to Freese and Nichols in the total amount of \$3,962.97 for services rendered in conjunction with the Clear Creek Lake Dam Spillway Replacement Project. Upon roll call:

AYE: Peters, Winger, Brown, Armstrong

NAY: None

ITEM #5: Consider approval of Pay Request No. 2 to Tetra Tech, Inc. in the amount of \$5,430.00 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.

This item was presented by General Manager, Kimberly Meek, who advised that on February 25, 2020, Mayor and Council approved a contract with Tetra Tech, Inc. to provide Sewer Rehabilitation Design and preparation of construction plans.

Mrs. Meek noted that this Pay Request is for design services for sewer rehabilitation (Phase 1D)

Mrs. Meek advised that this pay request represents services through April 28, 2023.

A motion was made by Vice-Chairwoman Winger, seconded by Trustee Peters to approve Pay Request No. 2 to Tetra Tech, Inc. in the amount of \$5,430.00 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project. Upon roll call:

AYE: Winger, Peters, Brown, Armstrong

NAY: None

ITEM #6: Consider approval of Pay Request No. 3 to Sunrise Construction in the amount of \$38,499.70 for services rendered in conjunction with the 28th/29th Street Water Line Replacement Project.

This item was presented by General Manager, Kimberly Meek, who advised that on January 24, 2023, Mayor and Council approved a contract with Sunrise Construction for replacement of the 28th/29th Street water line.

Mrs. Meek noted that this pay request represents services through May 3, 2023.

Vice-Chairwoman Winger asked why equipment was still located near the Heritage Trail Center.

Mrs. Meek advised that there was an issue with a piece not working, but it has been repaired.

A motion was made by Trustee Peters, seconded by Vice-Chairwoman Winger to approve Pay Request No. 3 to Sunrise Construction in the amount of \$38,499.70 for services rendered in conjunction with the 28th/29th Street Water Line Replacement Project. Upon roll call:

AYE: Peters, Winger, Brown, Armstrong

NAY: None

ITEM #7: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

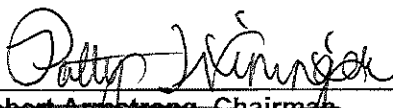

ITEM #8: Adjournment

A motion was made by Vice-Chairwoman Winger seconded by Trustee Peters to adjourn the meeting. Upon roll call:

AYE: Winger, Peters, Brown, Armstrong

NAY: None


Christina Johnson, Deputy Secretary


Robert Armstrong, Chairman

Patty Winger, Vice-Chairwoman